

*Little Haven*  
COOLOOLA / SUNSHINE COAST  
*Palliative Care Inc.*

**ANNUAL REPORT  
2018— 2019**

*Specialist Community Based Palliative  
Care and Cancer  
Support Service*



“A tree has roots in the soil yet reaches to the sky. It tells us that in order to aspire we need to be grounded and that no matter how high we go it is from our roots that we draw sustenance.”

— Wangari Maathai



"Do you have a magic spell to return someone to life?" she said.

"No," the witch said, "I'm sorry."

"Oh."

"Why don't you tell me about them?"

"Will that bring them back?"

"For us. For a little while. Stories are a different kind of magic." asmallfiction.com



*Little Haven*  
**Cooloola/Sunshine Coast**  
*Palliative Care Inc.*

**Annual General Meeting**

Wednesday, 25th September 2019

**AGENDA**

1. Welcome and Apologies: *Sue Manton*  
*Acknowledgement of Country*  
*"Before you Did" – Amy Cadd*
2. Acceptance of Minutes from 2017 / 2018 AGM: *Sue Manton*
3. President's Report: *Brandy Murley*
4. Clinical Co-ordinator's Report: *Bronwyn McFarlane*
5. Allied Health Report: *Lisa McAulay*
6. Treasurer's Report: *Michelle Giffin*
7. Appointment of Auditor 2019/20
8. Business Manager's Report: *Sue Manton*
9. Ratification of Committee Nominees - *2019/2020 Little Haven Board*
10. Beneficiary, Corporate and Community Supporters  
(Please note listed at back of booklet)

**STAFF MEMBERS**

**As at 30/06/2019**

CEO

Clinical Co-ordinator

Admin Officer

Admin Assistant

Volunteer Coordinator

Palliative Care Nurses

**2018/19**

Sue Manton

Bronwyn McFarlane

Narelle Griffiths

Susan Smith

Kris Janke

Carolyn Mandersloot CN

Christine Keeler

Gen Rickard

Kathy Sproxton

Kelly King

Amy Cadd

Leanne Shedden

Sharon Woods

**2018/19 Board**

President Brandy Murley

Vice President David Fletcher

Treasurer Michelle Giffin

Secretary Sue Manton

Carer Rep. Ray Currie

Board Trevor Kirk

Scott Halliday

Carer Rep. Irene Halliday

Sharon O'Brien

Nursing Rep Bronwyn McFarlane

Clinical Rep Dr Betty Fricke

Bereavement Support

Social Workers

Respite co-ordinator

Lisa McAulay

Petrina Fox

Kelly King

**VOLUNTEER MEMBERS - 170**

Clinical – Respite / Therapists

Fundraising / Operational

(Admin/ Centre Help / Committee)

**Organisational Members - 11**





## President's Report / Board Chair 2019

A year ago I closed my 2018 President's Report for Little Haven with the words :

"I can only hope that AGM 2019 is the year we will be able to finally report that Queensland Health has come to the party".

Well - Queensland Health came to the party in 2019 and they brought presents.

Let's go back a bit . . .

in 1991 I was finishing high school. I knew **all** about Palliative Care (in a 16 year old kind of way - volunteering occasionally - always seeing Grandma in the paper - often wondering why everyone else's Grandma knew how to bake).

Phyllis was stepping down as President - making way for a new era. She was nearly seventy and would only live for another six years after writing her final president's report.

In the twenty years between Phyl stepping down and my first year on the committee things certainly moved forward.

By next year, 2020, I will have been involved in the Little Haven Management Committee for around ten years - with a two yr break in the middle. Boy did I come in at the right time!

Over the past few years the AGM has been a time to show the community of Gympie where their fund raising dollars have been put to use. How the hours of volunteering by so many have enabled in turn many hours of community based palliative care. We have shown you graphs of increasing patient care numbers alongside graphs of stagnant funding. We have tried to illustrate how Little Haven embodies all that is a compassionate community.

We have **sincerely** tried to convey our appreciation to our community for their ongoing support.

And now, in 2019, it feels like we can finally put a tangible figure on how much value this community has given to Little Haven over the past 4 decades. And in 2019 that figure is nearly 5 million dollars in State and Federal funding over the next 4 years.

The day I got to announce to my Grandmother's daughters that Little Haven had been recognised and funded accordingly will remain one of highlights of my life.

So now the next challenge - how do we keep what we have while Sue and our clinical staff rise to meet the new levels of reporting and standards.

As a Board - no longer a Management Committee - we will be continuing a process of professionalization. There's a few title changes, adjustments in procedure and a review of our role in the future governance of Little Haven. Our job now, more than ever, is to help steer the strategic direction of Little Haven while supporting Sue, our paid staff and our volunteers to navigate the new hurdles attached to significant external funding.

The original vision of the Little Haven Hospice remains in our strategic planning - and we feel that as the model of care we provide at Little Haven continues to evolve to meet the needs of the community it may certainly be part of Little Haven's future.

I am going to go back to Phyl's words here - from her Past President's Recollections in 1991.

*"At last, Little Haven was becoming more than just a name - a positive line was being taken to ensure that the needs of the terminally ill would be met both in their homes and in hospital, and Phyl hoped that all the wonderful people whose efforts and support had made this possible would feel elated at the outcome.*

*She said she hoped the townspeople would understand her stepping down (since she had always said she would not give up until the hospice was a reality) and she hoped they would agree that a dedicated young president would give Little Haven the lift it deserved, while as for the disappointment some may feel about not getting a hospice - well, first things first.*

*A Palliative Care Service is a key ingredient of hospice and, in her eyes, the first foot on the ladder. In a few years . . . . who knows!*

*It's up to the people!"*

In the end, I strongly believe that the 'lift Little Haven deserved' was brought about by the tireless work of Sue Manton. The past few years have been difficult, unrelenting and largely unrewarded - yet Sue has not deviated from her vision for equitable and sustainable funding for Little Haven and a recognition of our model of community care as a model for all Australians with life limiting illnesses.

On behalf of Phyl Little and her family - all the past management committees - our volunteers and paid staff - our community - and especially the families who have been under the care of Little Haven over the past 4 decades - I thank you Sue.

Brandy Murley  
25/09/2019



## CLINICAL COORDINATORS REPORT FOR AGM SEPTEMBER 2019

In my penultimate AGM report I reflect on where the 24 hours nursing service started in 1999 guided by the principles developed by Phyllis Little in providing supportive care and equipment for those facing a life limiting disease in the Gympie region.

As my main report I will focus on the month of August this year. As the guiding principles of the work our nurses do.

We have 3 new RNs since last year so I welcome Leanne, Sharon and our newest recruit Eleanor. They have now witnessed how our service provides such quality care with true flexibility and full support to the patient and their carers on the choices they make for their care. We still visit our patients at home on an "as required" basis with increasing visits as their needs increase. One of our most helpful aspects is the ready access to a RN after hours from the first day of our care. This feature has kept many a patient at home and helped minimise the stress of being responsible for decision making by the carer. The provision of all sorts of equipment has maximised QOL for many patients and the option to improve their symptoms with ready access to our wonderful array of therapies has helped many people.

During August we admitted 17 patients and assisted 9 to die in the peace, comfort and privacy of their own home and for those who wished to be in hospital, allowed 3 to be admitted and pass away within the day or two. Only 3 people were admitted for over 5 days with one gentleman still seeking active treatment.

Our 3 cars have racked up many kilometers travelling to the outskirts of the region we cover to attend to our patients with 7 of our patients dying beyond Gympie, including a gentleman Bob who had been our mainstay bed and recliner deliverer via Vinnies for many years. He fully understood what it meant once a bed was delivered for his use.

Our respite and CU / Renal volunteers have given much joy and improved QOL to the people required to attend for their disease management. Our respite volunteers remain faithful and supportive to the patient / families they help and this includes our recently retired RN Narelle Hosking who has given so much to the families she has supported, including overnight care. Fran will also make support calls to our respite volunteers each Tuesday. These volunteers have been supported and offered continuing education to help their continued care of our patients and families.

In the line of continual improvement our nurses and especially Christine RN who is responsible for our QA compliance, have been working towards making sure our workplace is safe, we are minimising falls and infections in the home environment whilst making sure we do everything we can to avoid pressure injuries and educate carers / patients on safe medication use.

We are collecting some volunteers and supporters who are able to support our patients and their carers in spiritual matters as that is a strong part of the Palliative Care Standards and keenly needed by some.

All in all what our service has offered instinctively must now be shown to be compliant and we are working very hard on that whilst avoiding losing the special qualities that set LHPC so far ahead of many other services throughout Qld and interstate.

Just before finishing I wish to acknowledge all the years of work both Gen and Narelle have given to LH with their great big hearts and gentle awareness. Both have joined Sally and Fran in the LHOG (old girls) club. Next year I will join them!

In humility and gratitude, I offer this report.

Bronwyn McFarlane.  
Clinical Coordinator  
25/09/2019

### **Allied Health Report - 23/9/19**

This year Allied Health continued to support Little Haven's model of compassionate care in many ways. Our art therapy program, guided by the talented Cathy Strajnar, supports patients and families to gain insight beyond the spoken word into their experiences and emotions. "Social Gatherings" have continued to be well-attended. These are an opportunity for people to connect to others who have also experienced a significant loss over a casual lunch. The increase in funding has meant an increase in hours making a social worker available at Little Haven five days a week. This has increased our ability to offer psychosocial support to patients and their families and ensured the sustainability of our bereavement support program. Allied Health also now oversees co-ordination of our respite volunteers and I look forward to working with those who volunteer their time to make such a difference to our patients and their families in their time of need.

There have been some changes in our team. Thank you to Cobi van der Es who stepped in to fill the gap left when our bereavement support nurse Sally McDonald retired. Cobi made a significant contribution to shaping our social work and bereavement policy in her time here and I am very grateful. Cobi was with us for a year before stepping down to travel and focus on her private practice and I am hopeful we will still be able to utilise her extensive experience and knowledge for many years to come. A further thank you to Sally McDonald who continues to volunteer her time to support our service.

We have continued to accept students from the University of the Sunshine Coast completing their study and needing practical experience. This year we have had the advantage of having Josie Fennell join the team to complete her Masters of Counselling. Josie's knowledge, experience and cheerful outlook have been a valuable asset to Little Haven and she will be continuing with our team when her placement finishes. We hope to accept another student for internship next year.

Finally, I am often the one who speaks with families after a loved one has died. This means I have the privilege of hearing the overwhelming gratitude families feel for Little Haven's care. I would like to pass this onto the wonderful team I work with - from our admin staff, to our complementary therapists, our volunteers, to our CEO Sue Manton and, of course, to our talented nurses – THANK YOU - your compassionate care does make such a difference. And to the families in Little Haven's care - thank you for allowing us into your lives and trusting us with your care – you inspire us every day.

Thank you

Lisa McAulay  
Social Worker



**Little Haven Palliative Care Inc.**

**Treasurer's Report**

The Little Haven Palliative Team provided care to **235** palliative patients this year with last year's being 228 patients. Care was also provided to **260** bereavement clients versus 266 last year.

Income is up by \$319k this year. Income received includes \$250k from the Federal Health Funding Agreement. The overall donations are down by \$81k. Last year's donations included \$100k from a generous donor.

We have a balance of \$22k remaining from the Quality Management and Client Information Funding, which enabled the implementation of a computerised system to assist our nurses to access records electronically. These monies have been carried forward to be expended on accreditation. The PHN Funding for assistance with afterhours care and systems, has been fully expended. Each of these funding arrangements are reflected as Income in Grants expended, and was brought to account as their expenses arose.

The employment expenses has increased by \$62k, this is reflective of the hours expended with the PHN after hours funding. We also increased wages to be competitive with other Health Services. This had a flow through effect on entitlements.

The Business Manager also attained a grant to replace a motor vehicle this year. Her determination on raising awareness of Little Haven Palliative Care and the services the model provides, has finally been heard by the State and Federal Government. Little Haven appreciates the continued community support and the hard work of our volunteers which has enabled and will continue to enable Little Haven to provide care to all patients that seek our services.

With this in mind, I would like to thank our local community supporters and all our volunteers for their ongoing support of Little Haven. Also to our dedicated staff providing "gold standard" care to our patients.

I proudly present the Audited Financial Statements for the Financial Year to 30<sup>th</sup> June 2019.

**Notes:**

Total Income for the year was \$1.4m with expenses including depreciation of nearly \$1.1m.

Giving a surplus of \$306 000.

**Balance Sheet:**

Total Cash Assets of \$1,647,076.

Total Assets of \$1,750,828.

Total Liabilities of \$206,831. With Provisions for Entitlements being \$122,502.

**The results reflect yet another busy year for Little Haven Palliative Care Inc.**

Michelle Giffin

25/09/2019





## CEO Report 2019 AGM

I know a lot of you in the room are long-time supporters of Little Haven and have been here at our AGM for many years. Show of hands. Well you can all breathe a sigh of relief as this year you don't have to listen to me complaining about the lack of Government funding or recognition of our community based model of Palliative care.

Nor this year will you be subjected to the timeline of activities undertaken over the past 12 months to achieve recognition and equitable funding. Suffice to say this work has been unrelenting, exhausting but ultimately effective, with the first round of new funding hitting our bank account on June 30<sup>th</sup> \$250,000 (the first instalment of the 3 year \$750,000 federal grant) and in July our new beaut contract with Qld Health came into play, our first 1/4ly payment of \$230,000, and with it a huge lifting of burden from the shoulders of our community, our board and mine in particular. You can imagine what a relief it is to start this year not wondering where the \$850k funding gap will come from.

Ticking off the big ticket items on our strategic plan and future proofing the organisation for the years to come. Shoring it up against the increased challenges we face, increased admissions with greater clinical and psychosocial complexities in care, an aging population struggling to access care packages, more people living in the outer regions of our vast district and an aging workforce. Funding secured ✓

Thank you Llew O'Brien MP and Sharon for continual advocacy and ultimately arranging our meeting with Federal Health Minister Greg Hunt. The opportunity to tell the Little Haven story to the top of the health tree proved invaluable, as it did when Brandy and I met with the Qld Health Minister Steven Miles. In doing so we not only received the funding but we raised the tide for community based palliative care services elsewhere. I thank Qld Health for their investment into the future of our hospice models of care. Our Little Haven, born of this community, demonstrating the economic and societal benefits of care in the right place at the right time, setting the standards for Australia. Is it too late to change Phyl's last name to Big!

We celebrated briefly in LHW 2019, capturing this momentous time in our history on film – A 5 minute snapshot of the service – Acknowledging our history, the diversity of our patients, families caring for their loved ones, the warmth our respite carers provide, our incredibly committed volunteers, the Market Place – what a great success story, the community always there giving us a hand up, like the Gympie Rotary club who donated the \$20000 raised at last years Quilt and Craft spectacular to LH and highlighting the care and compassion of our clinical team – “a model of kindness” (*Link to video <https://youtu.be/fmwW1CEUZAw>*)

And yet we were busier than ever .... because of course increased funding brings increased accountability.... annual plans, budgets and reporting schedules needed submitting, policies and procedures needed reviewing or writing in preparation for our accreditation against the National Safety and Quality Health Standards. This is a requirement for all Government funded health services from 2020 and will be ticked off our strategic plan come October 15<sup>th</sup> & 16<sup>th</sup>. With it the safeguards in place to continue to thrive into the future and a blue print for other services who wish to emulate our model.

It's been **a time of change** and the team have rolled with the challenges –

Taking on the new computer based patient management system in their stride and embracing the benefits of having the patients file accessible at anytime of the day and night when they may receive a call for help. With 1769 after hours contacts this year, the system has proved its worth already. Thank you to Chris Keeler for all her hard work in the implementing this system and to the team for your patience amidst these changes.

**There's been a changing of the guard too**, with Narelle, Fran and Gen, their combined service of 50 years plus to the organisation taking well-earned retirement, whilst first providing the opportunity to share their knowledge and special brand of caring with our new nurses Leanne, Sharon and Eleanor. Amongst the chaos, at an incredibly busy time documented earlier in Bronwyn's report these nurses slotted in beautifully. They are our future and the future looks bright.



Never one to arrive at the end of a story quickly, last week Bronwyn handed me her 12 month notice of retirement. In the blink of an eye it seems I'll have gone from the youngest on staff to the oldest. We have 12 months to absorb all the know-how and nurturing Bronwyn has provided in coordinating the care for around 2000 families in her time with us. Our rock – albeit a glistening mystical one. Thank you Bronwyn, Carolyn, Amy, Kelly and Kath for your steadfast commitment to the end of life care of 235 families last year. Your talents are boundless.

Our team do incredible work – like the 2am call out to a property 40kms from their home to support 3 young adult children who've come half way around the world to care for their dying mum. They leave our shores with heavy hearts but absolute gratitude for the care received to support their mums' wishes at end of life. Our funding allowing us to finally reach pay parity with comparable services. Though to be fair our team are beyond comparison.

Our social worker Lisa, thank you for always being there to step up whenever needed to support the clinical work our team provides. It's beautiful to watch the gentle way you work with these families in shifting the heaviness of grief. Our complementary therapists and art therapies a Godsend in this process too.

### **Opportunities and Challenges**

As we move into the next phase of our history we do so with a renewed vision for the future, recognising the opportunities our increased funding provides and also the challenges of keeping engaged the aspects that makes our service so special.... Our deep rooted connection to our community and our wonderful model of volunteering. With our clinical care budget funded, the donations and funds raised will continue to enable us to evolve our service to fill the gaps in the health care system. Opportunities to

- Update and maintain our range of equipment readied for delivery by Vinnies at a moment's notice
- Funding LH care packages for families waiting on the Aged Care system to keep pace with needs, and
- Working with Cooida to finally realise our vision for a stand-alone hospice for those without the support system in place to remain at home for their final days.

The more things change the more they remain the same. We will continue to care for all who enter our door with an open heart, with increased capacity to do so. As always raising the bar for others to aspire to.

I thank Brandy and the Board for continually supporting our Mission and Vision and look forward to working with you again in the coming year to progress this vision.

I acknowledge the Admin team, our backbone, Narelle, Susan and Kris (Volunteer coordinator) and our admin volunteers for all your hard work carried out with a special brand of gentleness despite constant interruptions to your scheduled tasks. Often the first to greet a family in crisis or take the harried phone calls you give them your full attention and care.

An enormous thank you to our volunteers - admin, clinical and fundraising who have contributed 16,780 hrs and raised \$280,000 (Events \$95K, Raffles \$23K, Booksale \$12K and the MarketPlace \$148K), and our generous donors (documented on the back 2 pages of the booklet). Your generosity is transported into our families' homes by our team and makes a difference.

I'll close this report with recent feedback received from one of our families;

*Lorraine thanked LH for our care and openness - it was nice to have an honest appraisal, when she felt that they weren't always given that previously. Stated that knowing the true extent of her husband's disease had allowed her and the family to prepare themselves for his death.  
She was very grateful to have had the involvement of LH.*



**LITTLE HAVEN COOLOOLA/SUNSHINE COAST PALLIATIVE CARE INC. ABN 14  
426 765 614**

**Committee's Report  
For the year ended 30 June 2019**

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Your committee members submit the financial accounts of the LITTLE HAVEN COOLOOLA/SUNSHINE COAST PALLIATIVE CARE INC. for the financial year ended 30 June 2019.

**Committee Members**

The names of committee members at the date of this report are:

Brandy Murley  
Michelle Giffin  
Susan Manton  
David Fletcher  
Ray Currie  
Sharon O'Brien  
Trevor Kirk  
Irene Halliday  
Dr Betty Fricke  
Bronwyn McFarlane  
Scott Halliday

**Principal Activities**

The principal activities of the association during the financial year were: the provision of palliative care to persons within the Sunshine Coast/Cooloolo area.

**Significant Changes**

No significant change in the nature of these activities occurred during the year.

**Operating Result**

The profit from ordinary activities after providing for income tax amounted to

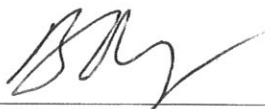
Year ended	Year ended
30 June 2019	30 June 2018
\$	\$
306,010.53	111,447.96

**LITTLE HAVEN COOLOOLA/SUNSHINE COAST PALLIATIVE CARE INC. ABN 14  
426 765 614**

**Committee's Report  
For the year ended 30 June 2019**

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Signed in accordance with a resolution of the Members of the Committee on:



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Brandy Murley



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Michelle Giffin

**LITTLE HAVEN COOLOOLA/SUNSHINE COAST PALLIATIVE CARE INC. ABN 14  
426 765 614**

**Income and Expenditure Statement**

**For the year ended 30 June 2019**

	2019	2018
	\$	\$
<b>Income</b>		
Donations - General	178,333.25	215,012.77
Donations - Beneficiaries	38,565.91	82,663.26
Bequests		71,000.00
Funding: Qld Health Payment	288,102.00	273,425.00
Funding: Qld Health Scripting	51,815.37	64,766.89
Funding: DVA	4,999.54	5,538.20
Private Funding	5,803.48	1,174.00
Grants and Submissions	22,583.29	37,450.39
Federal Health Funding	250,000.00	
Funding Expended	128,372.81	
Grants: Other		14,980.00
QLD Health Funding	25,045.00	
I Give Program	9,840.59	12,581.19
Membership Fees	725.00	920.00
Fundraising Proceeds	373,505.96	267,749.00
Interest received	29,405.05	23,988.28
Loss on sale of Vehicle	(16,154.00)	
Total income	1,390,943.25	1,071,248.98



**LITTLE HAVEN COOLOOLA/SUNSHINE COAST PALLIATIVE CARE INC. ABN 14  
426 765 614**

**Income and Expenditure Statement**

**For the year ended 30 June 2019**

	2019	2018
	\$	\$
<b>Expenses</b>		
Advertising and promotion	538.64	235.32
Annual Return		53.50
Legal, Accountancy & Consultancy	2,105.36	1,605.33
Bank Fees And Charges	1,512.35	468.26
Bereavement support		407.01
Computer Costs	29,992.68	11,364.77
Cleaning	5,296.16	5,359.88
Complementary Therapies	11,048.40	917.65
Consultancy Fees	7,000.00	4,932.78
Conference/seminar costs	1,527.62	789.99
Depreciation - plant	15,562.00	33,585.00
ATO Late Lodgement Fines	(780.00)	780.00
Fundraising Expenses	94,330.77	65,780.24
Gifts Flowers etc	2,018.91	1,526.35
Insurance	27,383.13	27,484.75
Milage Reimbursement	1,726.75	5,534.90
Motor Vehicle Expenses	16,196.39	16,050.10
Nursing Supplies	5,010.30	5,079.31
Postage, Printing & Stationery	10,554.13	11,392.14
Repairs & maintenance	6,542.33	3,651.71
Leave Accruals	15,041.41	(5,023.08)
Subscriptions	475.14	426.50
Superannuation	69,724.33	64,716.03
Telephone	9,100.44	8,946.44
Volunteer Expenses	2,877.31	2,006.31
Wages & Salaries	573,809.04	556,444.07
Wages Salaries Administration	113,829.20	90,681.61
Wages & Salaries Allied Health	62,509.93	44,604.15
Total expenses	1,084,932.72	959,801.02
<b>Profit from ordinary activities before income tax</b>	<b>306,010.53</b>	<b>111,447.96</b>
Income tax revenue relating to ordinary activities		
<b>Net profit attributable to the association</b>	<b>306,010.53</b>	<b>111,447.96</b>

**LITTLE HAVEN COOLOOLA/SUNSHINE COAST PALLIATIVE CARE INC. ABN 14  
426 765 614**

**Income and Expenditure Statement**

**For the year ended 30 June 2019**

	2019	2018
	\$	\$
<hr/>		
<b>Items recognised directly in equity:</b>		
Net increase in Asset Revaluation Reserve		
Increase (decrease) in retained profits due to:		
Historical Adjustment to Motor Vehicles		57,200.82
<b>Total revenues, expenses and valuation adjustments attributable to the association and recognised directly in equity</b>	<hr/>	<hr/>
		<b>57,200.82</b>
	<hr/>	<hr/>
<b>Total changes in equity of the association</b>	<b>306,010.53</b>	<b>168,648.78</b>
	<hr/>	<hr/>
Opening retained profits	1,237,986.67	1,069,337.89
Net profit attributable to the association	306,010.53	111,447.96
Adjustments:		
Historical Adjustment to Motor Vehicles		57,200.82
<b>Closing retained profits</b>	<hr/> <b>1,543,997.20</b> <hr/>	<hr/> <b>1,237,986.67</b> <hr/>



**LITTLE HAVEN COOLOOLA/SUNSHINE COAST PALLIATIVE CARE INC. ABN 14  
426 765 614**

**Detailed Balance Sheet as at 30 June 2019**

	Note	2019 \$	2018 \$
<b>Current Assets</b>			
<b>Cash Assets</b>			
NAB Business account		311,312.90	93,170.40
NAB Online Saver		207,543.14	206,709.74
Gympie Credit Union Ltd L120/12		372,421.66	363,013.16
Cash Drawer		100.00	100.00
Haven Administration A/c		6,576.10	6,576.10
NAB Term Deposit 447837675		433,721.90	422,360.40
Pay Pal		452.36	725.83
Cash Floats		1,000.00	
Bank of QLD Term Deposit		313,748.83	305,947.18
Petty Cash		200.00	200.00
		<u>1,647,076.89</u>	<u>1,398,802.81</u>
<b>Receivables</b>			
Trade debtors		<u>7,640.63</u>	<u>21,308.53</u>
		<u>7,640.63</u>	<u>21,308.53</u>
<b>Total Current Assets</b>		<u><b>1,654,717.52</b></u>	<u><b>1,420,111.34</b></u>
<b>Non-Current Assets</b>			
<b>Property, Plant and Equipment</b>			
Building Improvements		5,588.97	5,588.97
Car Park Improvements		2,995.67	2,995.67
Signage		23.73	23.73
Medical Equipment at Cost		121,754.38	120,118.02
Less: Accumulated depreciation		(117,935.00)	(117,360.00)
Office Furniture & Equipment		97,276.47	95,345.56
Less: Accumulated depreciation		(95,432.04)	(94,696.04)
Motor vehicles - at cost		98,183.49	94,867.68
Less: Accumulated depreciation		(16,344.36)	(4,021.00)
		<u>96,111.31</u>	<u>102,862.59</u>
<b>Total Non-Current Assets</b>		<u><b>96,111.31</b></u>	<u><b>102,862.59</b></u>
<b>Total Assets</b>		<u><b>1,750,828.83</b></u>	<u><b>1,522,973.93</b></u>

The accompanying notes form part of these financial statements.

**LITTLE HAVEN COOLOOLA/SUNSHINE COAST PALLIATIVE CARE INC. ABN 14  
426 765 614**

**Detailed Balance Sheet as at 30 June 2019**

	Note	2019 \$	2018 \$
<b>Current Liabilities</b>			
<b>Payables</b>			
<b>Unsecured:</b>			
Sundry creditors		5,822.48	3,126.30
		<u>5,822.48</u>	<u>3,126.30</u>
<b>Financial Liabilities</b>			
<b>Unsecured:</b>			
Provision for Long Service		71,345.48	63,425.92
Provision for Holiday Pay		51,157.60	44,035.75
NAB Visa Billing Card		698.49	8,045.15
Superannuation Payable		6,809.76	8,760.93
PAYG Tax Payable		14,378.00	14,042.94
Salary Sacrifice		2,780.00	3,000.00
		<u>147,169.33</u>	<u>141,310.69</u>
<b>Current Tax Liabilities</b>			
GST Collected		32,915.92	15,180.36
GST Paid		(1,108.26)	(7,580.06)
One off funding		22,032.16	64,369.62
Phn Support			68,580.35
		<u>53,839.82</u>	<u>140,550.27</u>
<b>Total Current Liabilities</b>		<u><b>206,831.63</b></u>	<u><b>284,987.26</b></u>
<b>Total Liabilities</b>		<u><b>206,831.63</b></u>	<u><b>284,987.26</b></u>
<b>Net Assets</b>		<u><b>1,543,997.20</b></u>	<u><b>1,237,986.67</b></u>
<b>Members' Funds</b>			
Accumulated surplus (deficit)		1,543,997.20	1,237,986.67
<b>Total Members' Funds</b>		<u><b>1,543,997.20</b></u>	<u><b>1,237,986.67</b></u>



**LITTLE HAVEN COOLOOLA/SUNSHINE COAST PALLIATIVE CARE INC. ABN 14  
426 765 614**

**Statement by Members of the Committee**

**For the year ended 30 June 2019**

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The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of LITTLE HAVEN COOLOOLA/SUNSHINE COAST PALLIATIVE CARE INC. as at 30 June 2019 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Brandy Murley  
President



Michelle Giffin  
Treasurer

**LITTLE HAVEN COOLOOLA/SUNSHINE COAST PALLIATIVE CARE INC. ABN 14  
426 765 614**

**Independent Auditor's Report to the Members**

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**Report on the Audit of the Financial Report**

**Opinion**

We have audited the financial report of LITTLE HAVEN COOLOOLA/SUNSHINE COAST PALLIATIVE CARE INC. (the association), which comprises the Statement by Members of the Committee, Income and Expenditure Statement, Balance Sheet as at 30 June 2019, a summary of significant accounting policies and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the association as at 30 June 2019 and [of] its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Associations Incorporation Act 1981.

**Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Emphasis of Matter – Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of Associations Incorporation Act 1981. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

**Responsibilities of the Committee for the Financial Report**

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporation Act 1981 and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

**Auditor's Responsibilities for the Audit of the Financial Report**



**LITTLE HAVEN COOLOOLA/SUNSHINE COAST PALLIATIVE CARE INC. ABN 14  
426 765 614**

**Independent Auditor's Report to the Members**

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Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Signed on 20 September, 2019:



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Michael Ronald Palmer, Auditor  
Chartered Accountant  
22 Young Street, Gympie Qld

Little Haven Cooloola/Sunshine Coast Palliative Care Inc

**Board Nominations 2019/2020 Board**

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Nominated</u></b>	<b><u>Seconded</u></b>
<b>President</b>	<b>Brandy Murley</b>	Bronwyn McFarlane	Irene Halliday
<b>Vice President</b>	<b>David Fletcher</b>	Ray Currie	Brandy Murley
<b>Secretary</b>	<b>Sue Manton</b>	Brandy Murley	Bronwyn McFarlane
<b>Treasurer</b>	<b>Ray Currie</b>	Trevor Kirk	Irene Halliday
<b>Committee Member</b>	<b>Sharon O'Brien</b>	Brandy Murley	Ray Currie
<b>Committee Member</b> <i>Consumer rep</i>	<b>Irene Halliday</b>	Brandy Murley	Ray Currie
<b>Committee Member</b> <i>Consumer rep</i>	<b>Sonja Calvert</b>	Sue Manton	Kris Janke
<b>Volunteer Rep</b>	<b>Trevor Kirk</b>	Arthur Brown	Charles Wakeham
<b>Clinical Rep</b>	<b>Betty Fricke</b>	Life Member	
<b>Nursing Rep</b>	<b>Bronwyn McFarlane</b>	Appointed by Nursing Staff	



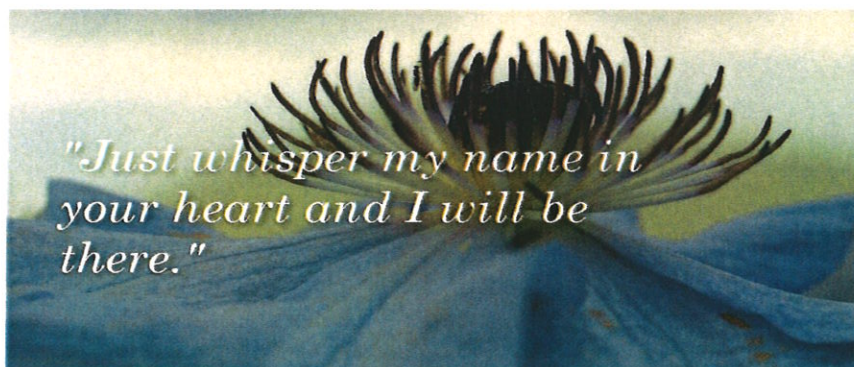


## *Donations in Memory*

Thank you to the family and friends for nominating Little Haven to  
receive beneficiary donations 2018-2019

Anderson, Daryl  
Allen, Barry  
Archer, Lois  
Bath, Alleena  
Baumgart, Mr  
Boston, Joyce  
Brooks, Allan  
Brown, Brian  
Bulmer, Keith  
Chaille, Luke  
Clark, Maxwell  
Clink, Murray  
Crossley, David  
Dahl, Cyril  
Dakin, Trevor  
Dangerfield, Noela  
Drummond, Joy  
Edwards, Mavis  
Finch, Paul Charles  
Grant, Les  
Harch, Glenda  
Hennessy, Keith  
Howland, Patrice  
Jones, Bryan  
Kelly, Jillian  
Laver Biggs, Helen  
Lawrence, Julia

Lewin, Peter  
Lloyd, Wilma  
Lloyd, Ron  
Mahon, Ivan Richard  
Mason, Jeffery  
Mayfield, Rae  
McCarthy, John  
Millard, Alan  
Missen, Margaret  
Mitchell, William "Bill"  
Nardini, Ray  
Nicol, Kevin  
Parker, Richard "Dick"  
Paterson, Rohan  
Peterken, Carol  
Prior, Maree  
Quinn, Sharyn  
Robinson, Margaret  
Roughead, Malcolm  
Simpson, Janice  
Singh, Kamaljit  
Smith, Merryn  
Thomson, Ian Athol  
Waters, Kerryanne  
Waters, Merle  
White, Oriel "Lurl"



## *Donations and Sponsorship*

(While we sincerely appreciate all donations made to Little Haven Palliative Care,  
we are only able to list those of \$100 or more)

Adamson, Alex	Gympie Laurel Club, Legacy Ladies	QCWA Gympie Branch
Albert Bowls Club Ladies Gympie	Gympie Turf Club	QCWA Miva Branch
Anonymous	Gympie Veteran Golf Club	Quota International of Gympie
Antiques & Collectables	Gympie War Widows	Reuscher, Shirley
Bailey, Clive	Hammer, Michelle	Richardson, Stephanie
Bennett, P & S	Hannah, Glen (Faceless Mens Concert)	Rotary Club of Gympie Inc.
Bishop, Shirley	Hardiker, Daphne	Rotary Club of Gympie Cooloola Inc
Brown, Phil (Honey Bee Health)	Harris, Beryl	Royal Antediluvian Order of Buffaloes
Buchanan, Jim	Hazelbros Qld	RSL Rainbow Beach
Buckley, Jason (Nicks Ready Mix)	Hensel, R & N	Sauer, BJ & DS
Buckley, Lyn	Historical Motorcycle Club of Qld	Sauer, Greg
Burke, Elaine	Hobbs-Pukallus	Shalom, Dawn
Bushell, B	Horgan, Glen	Simpson, M
Cardinal, Leonard	Hutchison, Flynn	Skenneron, Joyce
Cartmill, E	Irle, Kevin	Smith, Pam
Cartwright, Jack	Irle, Trudie	Stolberg, G & J
Chonny Vidler Theatre Restaurant	Jessie Witham Centre - Craft Group	Suncorp Bank (via Madill Motor Group)
Clark, Maxwell	Jones, Frances	Sunstrup, Mary
Condon, Barbara	Jones, Trevor	Sutton, D & S
Connor Hunter Law Firm	Kandanga Public Hall	Taylor, Caroline
Cooloola Christian College	Kiazim, Amara	Taylor, Thelma
Cooloola Wesleyan Methodist Church	Kilkivan Bowls Club Inc	TCB Country Club Inc
Count Charitable Foundation	King, Ian	TCB Country Club Inc Ladies Bowls Club
CountPlus Ltd	Krogh, Max	Theebine Community Church
Coxon, Hannah Estate	Kross, Henry	Thomas & Vera Condie Trust, The
Cudahy, Margaret	Ladies Bible Study - Wed Group	Thomson, Christine
Cull, Mark & Mary	Ladies Tennis Club Gympie Tues Group	Tin Can Bay Craft Club
Curley, Dr Ian	Lewin, Geoff & Chris	Tuncunba Lodge #80
Daley, Warren	Leyer, E R	Vietnam Veterans Assoc of Aust
Downing, David	Lions Club of Gympie Inc	Vincent, Tan
Drakes IGA Gympie	Lions Club of Gympie South Inc	Viner, Sarah
Duniam, Shona	Madill Motor Group	Walker, Mark
Fitzgerald, Ian	Madills Motor Group	Welch, Dr Louise
Forest, Katrina	RACQ Insurance Ltd	White, Lurlene
Great Eastern Motor Inn	Manthey, S	White, Nola
Green, Lucy	McCallum, Elwyn	William Angliss (Qld) Charitable Fund
Greentree, Ruth	McCarthy, Marg	Yoga in the Park
Groves Engineering, D J & D M	McGill, Gordon	
Gympie & District Committee of the Aging	McGrath Caloundra	
Gympie & District Committee of the Aging	McGregor, Lisa	
Gympie Bowls Club Inc	Mitchell, Bill	
Gympie Brothers Old Boys Inc	Mt Pleasant Social Club	
Gympie Choral Group	Muirhead, Ross	
Gympie Contract Bridge Club Inc	Mullins, Dari	
Gympie Credit Union Ltd	National Seniors Aust Gympie Branch	
Gympie Funerals	Pacey, Shirley	
Gympie Garden Expo	Phoenix Sovereign Chapter of Princes # 70	
Gympie Hospital Kitchen Staff	Price, J M	
	Priern, Renie	

And many other individuals and businesses who have supported us

**THANK YOU for PARTNERING OUR CARE**